Part Time Reading Specialist (24 hours)

OVERVIEW
The Reading Specialist will be a key member of the Kingsley Montessori Learning Resource Team (LRT). He or she will work closely with the full time Literacy and Math Learning Specialist to support teachers in identifying and meeting the full range of students’ academic needs.

RESPONSIBILITIES INCLUDE:
- Attend regular meetings with LRT and Educational Leadership Team to identify student needs and strategies for support.
- Conduct individual and small group tutoring in literacy.
- Assess students with respect to their unique needs and academic risk factors using the appropriate assessment measures.
- Provide at-risk support through efforts such as the Strategic Reading Intervention, Orton-Gillingham, and Guided Reading.
- Collaborate with teachers on student progress.
- Share student progress notes with teachers for delivery to parents.
- Record summaries of sessions with students.
- Maintain consistent record keeping of support and progress of students receiving support.
- Collaborate on in-house professional development workshops.
- Attend professional development workshops focused on literacy, math, and individual learning needs.
- Serve on LRT team by helping to develop and implement LRT model as part of the strategic vision for Kingsley.

ADDITIONAL RESPONSIBILITIES INCLUDE: Creating a nurturing, respectful, and safe educational environment that responds to the needs of each student to ensure that students are working to their highest potential; collaboration with parents to help support student achievement; develop and implement curriculum in accordance with Kingsley’s curriculum guidelines, constructivist philosophy, and alignment with Common Core State Standards.

REQUIREMENTS:
- Masters degree in Education (or relevant field).
- Minimum of 2-5 years teaching experience, Pre-K through Grade 6.
- Montessori credential preferred.
- Language & literacy certifications and/or extensive experience modifying language instruction is required.
- An understanding of and commitment to Montessori Philosophy.
- Experience implementing new curricula and/or evaluating effectiveness of present curricula.
- The ability to work collaboratively with faculty to enhance curriculum and community.
- A commitment to professional development and growth.
- Educational experience in a variety of instructional methods aimed at specific learning styles/profiles.
● A commitment to meeting the needs of each child/family to best ability.
● The ability to work in partnership with parents
● The ability to assume a leadership role when working with educational leadership, faculty, and parents.
● Commitment to multi-age learning environments.
● Experience with differentiating instruction to meet the needs of each child.
● Able to work collaboratively with faculty to enhance curriculum and community.
● Commitment to professional development and research-based practices in literacy.
● Strong communication skills.
● Ability to analyze and interpret student data.
● Experience with formal and informal assessments and interpretation of results.

TO APPLY, CANDIDATES SHOULD SEND THE FOLLOWING INFORMATION* BY EMAIL:

● A cover letter describing your interest in the position with overview of your background and experience with children and education (if not Montessori trained, then a rationale for why a desire to join Montessori)

● A current resume

● Contact information for three references

APPLICATIONS SHOULD BE SENT TO:

Karen Diamond, Assistant to Head of School; working@kingsley.org

*electronic file names must be in the following format:

FirstName LastName CoverLetter Year

FirstName LastName Resume Year